

MONTGOMERY TWP BD OF ED-03503320 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness (1000 - 1006)		1006	01/08/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 01/05/2018 07:54 AM	CAP Accepted			
			CAP Submitted ANNETTE WELLS 12/14/2017 03:54 PM	The wellness policy will receive final approval at the December 19, 2017 board meeting. Copies will be available to the public at that time, and the policy will be posted on the district's website.			
			Flagged Kate Marsh 12/07/2017 01:21 PM	SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment (Form 357 located in SNEARS-Resources-Local Wellness Policy) of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	School Breakfast and Summer Food Service Program Outreach (1600 - 1601)		1601	01/08/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 01/05/2018 07:55 AM	CAP Accepted			
			CAP Submitted ANNETTE WELLS 12/21/2017 07:28 AM	We will put the flyer on the website in the spring when the USDA releases it. We have put a standard operating procedure as part of the child nutrition plan to update our website every spring with the flyer as soon as the USDA releases it.			
			Flagged Kate Marsh 12/07/2017 01:21 PM	SFA must inform eligible families about the availability and location of free meals for students through the Summer Food Service Program. The following link can be used to download a brochure from USDA that can be sent to households or posted on the SFA's web site: http://www.fns.usda.gov/sites/default/files/SFSP_Promotional_Flyer.pdf . Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance (124 - 142)		126	01/08/2018	CAP Accepted
Corrective Action History			CAP Accepted Kate Marsh 01/05/2018 07:54 AM	CAP Accepted		
			CAP Submitted ANNETTE WELLS 12/21/2017 07:24 AM	Contacted the parents on 12/7/17 and wrote the last four digits of their social security number on the application. If they didn't have a social security number, attached an email to the lunch application from the parent stating that they don't have a social security number.		
			CAP Rejected Kate Marsh 12/20/2017 03:22 PM	Per Diane's email on 12/20/17 this application was for a student in the high school, which does not participate in NSLP. Please update the incomplete applications for the schools that do participate in NSLP with missing social security numbers.		
			CAP Submitted ANNETTE WELLS 12/14/2017 02:51 PM	Changed the status from free to reduced priced lunch. Notified the parent via a phone call and mailed a letter to the parent as well notifying them of the change in status.		
			Flagged Kate Marsh 12/07/2017 01:19 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.		